



Application to Serve

In order to provide safe ministry environments, this application is to be completed by all who wish to serve within the various ministries (children, students and adults) of Magnify Church (MC). All applications are kept confidential and only reviewed by appropriate staff members. Completed applications should be returned during the week to the church office or the Information Desk on Sunday.

Last _____ First _____ Middle Initial _____

Maiden Name _____ Date of Birth ____/____/____

Gender _____ Race _____ Age _____

Address _____ City, State, Zip _____

Home Phone (____) _____ Cell Phone (____) _____ Email _____

Number of Children _____ Children's Ages _____

Marital Status: [] Single [] Engaged [] Married [] Divorced [] Widowed

Occupation _____ Place of Employment _____

Which location are you applying to serve: [] Rockford [] Northview [] Ensley

Which ministry or event are you submitting this application for:

- [] Kids [] Students [] Wild Wednesday [] Family Experiences
- [] Guest Services [] Virtual City [] Special Needs [] Kids' Christmas
- [] Ladies Bible Study [] Easter Drama [] Worship Arts Camp
- [] Mission Trip _____ [] Other _____

If applying for Students, please indicate what group you are interested in:

- [] 5/6 [] 7/8 [] 9-12

If applying for Kids, please indicate age group you are interested in:

- [] Nursery [] Preschool [] Grades K-2 [] Grades 3-4 [] Sunday Nights

What is your preferred time to serve? Check all that apply:

- [] 9am (Sunday) [] 10:50am (Sunday) [] 5:45pm (Sunday) [] Special Event Only

How long have you attended MC? _____ Do you attend Sunday services regularly? _____

Which campus do you attend regularly? _____

Are you a member of a church? _____ If yes, name & location of church: _____

List any churches you have attended in the last 5 years:

List any previous ministry work or leadership roles:

Please list past and current involvement in MC ministries:

Personal Testimony of Faith in Jesus Christ

Briefly describe when and how you accepted Jesus personally as your Savior, and how your life is different as a result. Please explain your spiritual journey including any circumstances or people that have influenced you.

Personal History

Please explain any 'yes' responses in the comments section below. Leaving a question blank will not disqualify you. However, if you would prefer to talk to someone in person about any question in this section, please check here. []

Have you ever been convicted/adjudicated of or pled guilty to a crime? [] No [] Yes

Have you ever had any moving violations while driving or any DUI convictions? [] No [] Yes

Has there been alcohol abuse, drug abuse, physical or sexual abuse in your family background? [] No [] Yes

If yes, what steps have you taken to minimize its impact in your life?

Have you ever been accused, charged, or alleged to have committed any act of neglect, abuse or molestation of a child? [] No [] Yes

If yes, please explain in detail, providing date and place of incident.

Have you ever been concerned that you may have an addiction to drugs, alcohol, pornography or any other addiction, or has anyone ever suggested that you may have a problem with any of the above? [] No [] Yes

Have you ever been treated for any type of psychiatric disorder? [] No [] Yes

Is there any circumstance or pattern in your life which would make it inappropriate for you to serve with minors or would compromise the integrity of Magnify Church?

[] No [] Yes Do you have any communicable diseases, such as TB, Hepatitis B, HIV, AIDS, etc.?

[] No [] Yes Are you under medication or treatment for any disease or condition?

[] No [] Yes

If yes, please explain. _____

References

List three adults you've known for at least one year, who are not related to you, and have good knowledge of your character and ability to work with children (if applying for a ministry area that works with children) or with other adults (if applying for adult ministry areas). **Please complete all contact information. We need an email address for each reference. This will be our main contact for each person. If any references attend MC, just provide their full name.**

Magnify Church pastor, staff, group leader or member.

Name _____ Relationship _____

Length of time known _____ Occupation _____

Home Phone (_____) _____ Cell Phone (_____) _____ Email _____

Employer or fellow employee (if not employed, list another MC member, pastor or group leader)

Name _____ Relationship _____

Length of time known _____ Occupation _____

Home Phone (_____) _____ Cell Phone (_____) _____ Email _____

Social friend or neighbor

Name _____ Relationship _____

Length of time known _____ Occupation _____

Home Phone (_____) _____ Cell Phone (_____) _____ Email _____

Magnify Church (MC) runs background checks on all applicants. By signing this form I (the applicant) am authorizing background check information to be released to MC. Reports containing details of a crime(s) related to assault, battery, abuse or sexual misconduct will automatically disqualify me from ministry with children. Any other reported misdemeanor or felony will be discussed by MC staff with me and may be grounds for denial of my application to work in any ministry setting at Magnify Church.

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give any information (including opinions, but excluding unrelated confidential matters) they may have regarding my character and fitness for ministry work. In consideration of the receipt and evaluation of this application by MC, I hereby release any individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application. Should my application be accepted, I agree to be bound by the bylaws of Magnify Church and the policies and procedures of the ministry(ies) in which I serve. I further state that I HAVE CAREFULLY READ THE FOREGOING STATEMENT AND KNOW THE CONTENTS THEREOF AND SIGN THIS RELEASE OF MY OWN FREE WILL. This is a legal binding agreement which I have read and understand.

Applicant's signature _____ Date _____

Parent Signature (for applicants under 18) _____ Date _____

APPLICANT BACKGROUND SCREENING

Notice, Authorization, and Release to Obtain Consumer Reports

NOTE: Background screening is limited to a criminal history check only. We will not contact your employer.

Please return this form with your application and be sure to include your Social Security number. This information is kept in a secured locked location.

***Do not fill out if you are age 17 or younger.**

1. In connection with my application to serve/work at Magnify Church (MC), I understand that an investigative consumer report may be requested that will include information as to my character, work habits, work performance, discipline and work experience, along with reasons for termination of past employment. To obtain consumer reports and information concerning my driving, credit, and criminal records, I understand that you may be requesting information from public and private sources about my driving record, education credentials, credit and references.

2. According to the Fair Credit Reporting Act, I am entitled to know if employment is denied because of information obtained by my prospective employer from a consumer-reporting agency. If so, I will be notified and given the name and address of the agency or the source which provided the information.

3. I acknowledge that a telephone facsimile (FAX), electronic or photographic copy shall be valid as the original.

4. I authorize, without reservation, any law enforcement agency, institution, information service bureau, school, employer, reference or insurance company contacted by BHBC or related corporate entities, or its agent, to furnish the information described in Section 1 and waive any right to notice of such disclosure of that information and release. I agree not to sue these entities and their agents as a result of providing such information.

Authorization/Release

Signature of Applicant _____ Date _____

The following information is required by law enforcement agencies and other entities for positive identification purposes when checking public records. It is confidential and will not be used for any other purposes.

Please print your full name:

Last _____ First _____ Middle _____

Please print maiden name or other names you have used _____

Address _____ City, State, Zip _____

Previous Address _____ City, State, Zip _____

Social Security Number _____ Date of Birth _____

Sex: [] Male [] Female

Driver's License Number _____ State Issuing License _____

**Please review Magnify's Statement of Beliefs on our website:
magnifychurch.org/what-we-believe.**

Child Protection Plan

This set of rules, policies and guidelines apply to all adults and high school students serving in Magnify Church (MC) ministries involving children age 17 and under.

Note: All volunteers **must** complete a volunteer application and be approved to serve **prior** to their involvement in BHBC ministries involving children under 18 years of age (herein referred to simply as "students").

Transportation

We understand that adults (age 18 and over) may drive students to and from activities. However...

1. All MC transportation requires written *parental permission for students under 18*. (A MC Medical form already on file is sufficient, however, if not on file the student **MUST** have parents fill out a separate MC Transportation Form found on the website at magnifychurch.org).
2. **No** high school drivers may transport students. (Exception: *Special arrangements may be made DIRECTLY with parents in writing for a specific purpose*). ALL drivers of MC vehicles (i.e. vans) **MUST** be at least 25 years old.
3. Driving alone with the opposite gender should be avoided at all times.
4. All transportation of students assumes the driver of the vehicle has a valid driver's license, appropriate insurance, properly maintained vehicle, and agrees to drive in a safe manner, including stopping when tired.

Small Group Leadership

1. All student small group leaders must have completed a MC Volunteer Application and been approved to serve.
2. Volunteers must be a regular attendee of MC for at least six months.
3. Junior high groups must have two approved volunteers. If one of the volunteers is in senior high, they may be **no less** than two grades older than students in their group.
4. A volunteer may not date a student. Intimate or suggestive physical contact is always inappropriate.
5. It is acceptable for a volunteer to take one of his/her group members individually for an activity, but parental approval must be obtained beforehand. Any and all guidelines given by the parent must be followed, such as location, nature of the activity. Emergency contact numbers should also be communicated.

Sleep-Over's

1. The two approved, unrelated adults rule must be followed.
2. As long as any students are awake, one of the volunteers must also be awake to ensure monitoring of safe behavior.
3. Separate sleeping quarters must be designated for males and females with appropriate leadership.
4. Appropriate modest sleeping attire must be worn.
5. Parental notification and approval is needed for all sleep-over's. **Note:** Signed permission slips must be obtained from the parents of all junior high students and younger.
6. Volunteers should check with parents and use good judgment regarding movies, etc. Tools like *screenit.com* and *pluggedin.com* are recommended in addition to careful previewing.

Personal Conduct

1. I understand the bathroom policies and the "always two approved, unrelated adults rule".
2. I understand that ministry leaders need to know if I am going to be absent or unable to serve, I will talk to them or call them beforehand.
3. I understand that I am expected to treat others as Jesus would treat them if He were in my place. We never spank or physically strike a student and we never speak harshly or shamefully.
4. I understand that I am responsible for attending a worship service each week. My commitment to serving at MC will not replace my own worship and learning time.
5. I understand there is to be no tickling, roughhousing, or lying on the floor with students.
6. I understand I must attend ministry specific orientations and trainings (ie. Kids Huddles).
7. I understand what is expected of me from this agreement. I am committed to doing my best to serve.

Any sexual contact or sexualized behavior with a minor is a betrayal of sacred trust and is an exploitation of power which violates those who are vulnerable and absolutely will not be tolerated. MC is committed to investigate any and all allegations of misconduct either independently or in cooperation with a formal investigation that may include legal authorities. The alleged perpetrator will be asked to stop all ministry involvement throughout the time of the investigation until a decision is made.

I HAVE READ, UNDERSTAND, AND AGREE TO ABIDE BY THE RULES, POLICIES, GUIDELINES CONTAINED AND THE STATEMENT OF BELIEFS ON THE WEBSITE AND HEREIN. FURTHER, I GIVE MAGNIFY CHURCH PERMISSION TO REQUEST CRIMINAL RECORDS AS NECESSARY.

Print Full Name _____ Date _____

Signature _____ Date _____