



Job Description

Job Title:	Sunday Night Support Staff, Team Leader	Type of position:	Part Time
Division/Department:	Kids Ministry	Compensation:	Hourly
Reports to:	Kids Director	Average Hours per week:	12

GENERAL DESCRIPTION

This role assists our mission of *Always Making Disciples* by: providing oversight of the Sunday night program at our Rockford location.

ROLES AND RESPONSIBILITIES

- Lead and coordinate the SN program. This includes promotion, communication, recruitment and general administration.
- Lead SN team meetings with volunteers.
- Develop and implement training for volunteers.
- Care for volunteers and other SN team members through encouragement, prayer, etc.
- Oversee the SN budget.
- Coordinate periodic evaluations of the SN program and leadership team.
- Editing and format curriculum to accommodate changes in programming (e.g. Kids' Christmas rehearsals and summertime schedules).
- Regularly evaluate safety, registration procedures, resource management, etc.
- Attend Kids staff meetings, as well as regular meetings with the Children's Ministry Director.
- Work with the Children's Ministries Director and assist with overall Children's Ministry initiatives as necessary.

EXPECTATIONS & QUALIFICATIONS

- A personal relationship with Jesus Christ that results in a life lived in obedience to the Word of God.
- Beliefs consistent with Magnify's "What We Believe" statements found on our website magnifychurch.org/what-we-believe.
- Actively participates and serves in the community of believers at Magnify Church.
- Gives faithfully of time, talent and treasure to the ministry of Magnify Church.
- Member or willing to become a member of Magnify Church within six months of employment.
- Self-directed, teachable spirit with a servant's heart for ministry.
- Strong logistical skills (attention to detail, ability to manage and prioritize multiple tasks concurrently).
- Solves problems objectively.
- Strong verbal and written communication skills.
- Understands and engages with the mission, vision, values and strategies of Magnify Church.

EDUCATION REQUIREMENTS

Must be a high school graduate.

Reviewed By:		Date:	
Approved By:	Andrew Bauer	Date:	07.15.22